

CWorks FAQ- Technical Queries

1) I am using CworksFree Version, when I print out my work orders using the Print WO1 button, it doesn't show the details, why?

A: The CworksFree version does not enable you to print out the details of a work order. The function of Print WO1 is to enable the user to print out an empty work order form before the work is carried out. The details of the work orders can be printed using the Print WO2 button but this is only available for the paid versions.

Work Order

Work Order Assign To WO Closing Labour Direct Issue Material Work Order Cost PMCheckList Safety Instr. Job Actual Attachment

Work Order No : 000000080 Request No :

Received Date/Time 01-07-2008 Work Status Open Employee/Requester Information

Problem Description Hot Water Pressure Washer Emp/Req Telephone No Fax No Mobile No E-Mail

Required Date Work Type Preventive Work Priority Normal

PM No HWP001 Hot Water Pressure Washer

PM Chk No HWP Hot Water Pressure Washer - Weekly

Asset / Location Information

Location No Lou012 Other Inside Area Asset Tree

Asset No 1115HWP Hot Water Pressure Washer

Asset Status Active Warranty/Contract

Auth Employee DANNY Warranty End Date

Note to Technician Asset Location

Created By Admin Work Order Trade Mechanical

Print WO1

Print WO2

Print WO with PM Attachment

Print WO with Attachment

Duplicate WO New WO Close WO Close

This is CWorksPLUS version