

CWorks SQL



Implementation Process

Copyright ©2010-2011 CWORKS SYSTEMS PTY LTD (Australia). All Rights Reserved

| No | Activity Description | Responsibility |
|----|---|------------------------|
| 1 | <p><u>User Training</u></p> <p>User training shall be conducted according to the following target audience;</p> <p>User Champion / System Administrator – comprehensive training on all modules and administration of the system.</p> <p>Daily Users – This training will provide an overview of the system in order to give users a basic understanding. Comprehensive training shall be provided only on the modules that are specific to daily usage of CWorks, namely, the Work Order, Work Request and Materials Modules.</p> <p>~+~+~+~+~+~+~+~+~+~+~+~+~+~+~+~+</p> <p>Day 1 (Training):</p> <ul style="list-style-type: none"> Masters Module (Assets/Location & Employee) Work Order / Work Request Material Module <p>Day 2(Training):</p> <ul style="list-style-type: none"> Preventive Maintenance Module PO Module Admin Module | CWorks, Company XYZ |
| 2 | <p><u>Data Extraction and Data Quality Checks</u></p> <p>Collection and compilation of data into the required formats. Company XYZ should provide the data in softcopies to enable efficient data migration. Typical data includes;</p> <ul style="list-style-type: none"> • Supplier register • Asset / Employee Register • Asset / Equipment register • Preventive maintenance checklists and tasks • Preventive maintenance schedules • Materials / Inventory register <p>Quality checks shall be carried out on the data collected. These quality checks include checks for duplicate primary numbers (example, asset no) and overall sanity of the data. Data or records which are identified as suspect / erroneous shall be segregated and provided to Company XYZ for correction / verification. Modifications to the data shall be made at this stage and the quality checks will be repeated until results are satisfactory.</p> | CWorks, Company XYZ |
| 3 | <p><u>Data Importing</u></p> <p>Verified and finalized data shall be imported into the CWorks database using Microsoft SQL data importing features and append queries.</p> | CWorks |
| 4 | <p><u>Testing</u></p> <p>The finalized system with the imported masters' data shall be tested and presented to the client for validation and approval. Further modifications to the system shall be made if required.</p> | CWorks, Company XYZ |
| 5 | <p><u>Go Live</u></p> | CWorks, Company XYZ |